



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AMENDED AGENDA**

JUNE 13, 2024, 3:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." The time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for the purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE MAY 9, 2024, REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61956 THROUGH 61997 DATED MAY 14, 2024](#) *(See purchase journal following this item in packet for details.)*
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61998 THROUGH 62026 DATED MAY 23, 2024](#) *(See purchase journal following this item in packet for details.)*
- D. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 714 DATED MAY 14, 2024](#) *(See purchase journal following this item in packet for details.)*
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3224 THROUGH 3226 DATED MAY 14, 2024](#) *(See purchase journal following this item in the packet for details.)*
- F. [AFFIRMATION OF OFFICES OF DISTRICT LEGAL COUNSEL & BOARD SECRETARY](#)

G. DESIGNATION OF DISTRICT TREASURER DUTIES

4. PUBLIC HEARING

A. COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2024-25 WITH THE GENERAL TAXES

1. RECEIVE REPORT FROM STAFF
2. CONDUCT PUBLIC HEARING
 - a. OPEN PUBLIC HEARING
 - b. RECEIVE PUBLIC COMMENT
 - c. CLOSE PUBLIC HEARING
3. CONSIDER ADOPTION OF RESOLUTION NO. _____-2024, OVERRULLING OBJECTIONS, ADOPTING THE REPORT OF THE GENERAL MANAGER, AND ORDERING THE COLLECTION OF SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2024-2025 IN THE SAME MANNER, BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES.

5. NEW BUSINESS

A. FINALIZE THE SALE OF CELL TOWER LEASES AND EASEMENT TO WIRELESS PROPCO,LLC

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION _____ - 2024 AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE WIRELESS COMMUNICATION EASEMENT AND ASSIGNMENT AGREEMENT AND CLOSING DOCUMENTS WITH WIRELESS PROPCO, LLC FOR THE SALE OF AN EASEMENT AND THE CELL SITE LEASES ON THE MT. VIEW SANITARY DISTRICT PROPERTY AT 3800 ARTHUR ROAD., MARTINEZ, CA.

B. FY 2024-2025 LEGAL SERVICES TASK ORDER NO. 21 TO PROFESSIONAL LEGAL SERVICES AGREEMENT (AMENDED AGREEMENT 11-0002) WITH TURNER, HUGUET, ADAMS AND FARR

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 21 TO THE AMENDED AGREEMENT FOR PROFESSIONAL LEGAL SERVICES (AGREEMENT NO. 11-0002) WITH TURNER, HUGUET, ADAMS AND FARR FOR DISTRICT LEGAL COUNSEL SERVICES, EFFECTIVE JULY 1, 2024, NOT-TO-EXCEED \$169,375.00 ROUTINE DISTRICT LEGAL COUNSEL SERVICES FOR FISCAL YEAR 2024-2025 AND AUTHORIZED THE BOARD PRESIDENT TO EXECUTE THE TASK ORDER.

C. FOURTH AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT

1. RECEIVE REPORT FROM STAFF
2. IN OPEN SESSION CONSIDER THE PROPOSED FOURTH AMENDMENT TO THE GENERAL MANAGER EMPLOYMENT AGREEMENT AND, IF ACCEPTABLE, CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AMENDMENT AND PRESENT IT TO THE GENERAL MANAGER FOR HER EXECUTION.

AND

3. PROVIDE DIRECTION TO REVISE THE DISTRICT POLICY AND PROCEDURE 2305 – SALARY & WAGE SCHEDULES.

OR

4. IN THE ALTERNATIVE, PROVIDE DIRECTION TO DISTRICT LEGAL COUNSEL.

D. COMPENSATION STUDY AND DISTRICT POLICY AND PROCEDURE 2305

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE SALARY INCREASES RECOMMENDED BY THE 2024 TOTAL COMPENSATION STUDY AND APPROVING THE REVISED DISTRICT POLICY AND PROCEDURE 2305 - SALARY AND WAGE SCHEDULE, EFFECTIVE JULY 1, 2024, IMPLEMENTING THOSE SALARY INCREASES.

E. PROPOSED FISCAL YEAR 2024-2025 BUDGET FOR FUNDS 3409, 3410, 3412 AND 3415

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION TO APPROVE THE FISCAL YEAR 2024-2025 PROPOSED ANNUAL BUDGET FOR FUNDS 3409, 3410 3412, AND 3415.

OR ALTERNATELY:

3. PROVIDE DIRECTION TO THE GENERAL MANAGER TO PROVIDE A REVISED BUDGET FOR APPROVAL IN JULY.

F. AUTHORIZATION TO ADVERTISE THE PIPELINE CLEANING & TELEVISIONING PHASE 3 FOR BIDDING

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE GENERAL MANAGER TO ADVERTISE THE PIPELINE CLEANING & TELEVISIONING PHASE 3 FOR BIDDING.

6. REPORTS

- R-1. GENERAL MANAGER
- R-2. DEPUTY GENERAL MANAGER
- R-3. DISTRICT ENGINEER
- R-4. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-5. WASTEWATER OPERATIONS MANAGER
- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY

R-8. DIRECTORS

- R 8.01 PRESIDENT JULIA HALSNE
- R 8.02 DIRECTOR BRIAN A. DANLEY
- R 8.03 DIRECTOR DAVID P. MAGGI
- R 8.04 DIRECTOR GREGORY T. PYKA
- R 8.05 DIRECTOR JARED RUDDSELL

7. COMMUNICATIONS

- A. [BMO MONTHLY STATEMENT](#)
- B. [LAIF QUARTERLY STATEMENT](#)
- C. [UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS](#)

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. CLOSED SESSION

- A. REAL PROPERTY NEGOTIATIONS-NEGOTIATORS: CHRIS ELLIOTT AND J. DANIEL ADAMS, PROPERTY: 888 HOWE ROAD, MARTINEZ CA, OWNER BARRY THOMPSON
- B. REPORTS OUT OF CLOSED SESSION

10. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JULY 11, 2024, At 3:30 P.M.