

MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
SEPTEMBER 8, 2022

The District Board of the Mt. View Sanitary District convened a regular session of the Mt. View Sanitary District Board of Directors in a virtual meeting online via Zoom at:

<https://us02web.zoom.us/meeting/register/tZYsdu6uqzloHNQlsyP6P8ZTZOf0EIMr2Ulc>

on September 8, 2022, at 6:31 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Stanley R. Caldwell, Melody LaBella, and Gregory T. Pyka, Vice President Brian A. Danley, and President David P. Maggi

ABSENT: None

Also Present: STAFF –District Manager Lilia M. Corona, District Engineer Chris D. Elliott, Associate Engineer Ruby Vicencio, Administrative Services Manager Denise D. Gray, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams

PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

A. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59897 THROUGH 59940 DATED AUGUST 9, 2022

B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59941 THROUGH 59986 DATED AUGUST 23, 2022

C. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 681 DATED AUGUST 9, 2022

D. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3103 DATED AUGUST 23, 2022

- E. CONSIDER ADOPTION OF RESOLUTION 1565-2022 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS
- F. APPROVE THE MINUTES OF THE AUGUST 18, 2022 REGULAR BOARD MEETING

It was moved by Vice President Danley, seconded by Director LaBella, to approve Consent Calendar Items 3A to 3F.

Motion carried by the following vote:

AYES:	Directors Caldwell, LaBella, and Pyka, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	None
ABSTAIN:	None

4. NEW BUSINESS

A. PUBLIC HEARING CONFLICT OF INTEREST CODE – AMENDMENT

1. REPORT FROM STAFF

District Manager Corona reported.

2. CONDUCT THE PUBLIC HEARING

a. OPEN PUBLIC HEARING

President Maggi opened the Public Hearing.

b. RECEIVE PUBLIC COMMENT

There was no public testimony.

c. CLOSE PUBLIC HEARING

President Maggi closed the Public Hearing.

3. CONSIDER ADOPTION OF ORDINANCE NO. 2022 - 138 (GENERAL REGULATION NO. 138), AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY DISTRICT (MVSD) ADOPTING GENERAL REGULATION NO. 138 AMENDING THE CONFLICT OF INTEREST CODE FOR THE DISTRICT.

It was moved by Director Pyka, seconded by Vice President Danley, to adopt Ordinance No. 2022 - 138 (General Regulation No. 138), an Ordinance of the Board of Directors of Mt. View Sanitary District (MVSD) adopting General Regulation No. 138 amending the Conflict of Interest Code for the District.

Motion carried by the following vote:

AYES:	Directors Caldwell, LaBella, and Pyka, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	None
ABSTAIN:	None

B. 888 HOWE RD. SANITARY SEWER REPLACEMENT – PROJECT STATUS UPDATE

1. REPORT FROM ASSOCIATE ENGINEER AND DISTRICT ENGINEER

Associate Engineer Ruby Vicencio reported and then responded to questions from the Board. The Board thanked Ms. Vicencio for her report.

C. FISCAL YEAR 2021-2022 – 4TH QUARTER BUDGET REPORT

1. REPORT FROM STAFF AND PROVIDE DIRECTION, AS NECESSARY.

Administrative Services Manager Gray reviewed the 4th Quarter Budget Report for the Board.

D. COLLECTION OF UNPOSTED SEWER SERVICE CHARGES

1. REPORT FROM STAFF

District Legal Counsel Adams reported.

2. PROVIDE DIRECTION TO STAFF TO SCHEDULE A PUBLIC HEARING AND NOTIFY ALL AFFECTED PROPERTY OWNERS OF THE RIGHT TO APPEAR AND ADDRESS THE BOARD REGARDING THE COLLECTION OF UNPOSTED SEWER SERVICE CHARGES RELATED TO THEIR PROPERTY.

By consensus, the Board directed staff to schedule a public hearing for November and notify all affected property owners of their right to appear and address the Board regarding the collection of unposted sewer service charges on their properties.

Motion carried by the following vote:

AYES: Directors Caldwell, LaBella, and Pyka, Vice President Danley,
and President Maggi
NOES: None
ABSENT: None
ABSTAIN: None

**E. ACCEPTANCE OF SANITARY SEWER MAINLINE IMPROVEMENTS AND
EASEMENTS IN SUBDIVISION 9358, TRADITIONS AT THE MEADOW**

1. REPORT FROM STAFF

Associate Engineer Ruby Vicencio reported. Then Ms. Vicencio, District Engineer Elliott, and District Legal Counsel Adams responded to questions from the Board.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1566-2022 APPROVING
AND ACCEPTING MAINLINE SANITARY SEWER IMPROVEMENTS FOR
SUBDIVISION 9358, TRADITIONS AT THE MEADOW.

It was moved by Director LaBella, seconded by Director Pyka, to adopt Resolution No. 1566-2022, approving and accepting mainline sanitary sewer improvements for subdivision 9358, Traditions at the Meadow.

Motion carried by the following vote:

AYES: Directors Caldwell, LaBella, and Pyka, Vice President Danley,
and President Maggi
NOES: None
ABSENT: None
ABSTAIN: None

3. CONSIDER ADOPTION OF RESOLUTION NO. 1567-2022 APPROVING
AND ACCEPTING OFFER OF DEDICATION OF PERMANENT SANITARY
SEWER EASEMENTS IN SUBDIVISION 9358, TRADITIONS AT THE MEADOW.

It was moved by Director Pyka, seconded by Director LaBella, to adopt Resolution No. 1567-2022 approving and accepting the offer of dedication of permanent sanitary sewer easements in Subdivision 9358, Traditions at the Meadow.

Motion carried by the following vote:

AYES: Directors Caldwell, LaBella, and Pyka, Vice President Danley,
and President Maggi
NOES: None
ABSENT: None
ABSTAIN: None

F. ORDINANCE RE. MANDATORY SB 1383 INSPECTION AND ENFORCEMENT PROGRAM

1. REPORT FROM STAFF

District Legal Counsel Adams reported.

2. BY MOTION, DIRECT THE BOARD SECRETARY TO PUBLISH THE NOTICE OF ADOPTION OF THE ORDINANCE ESTABLISHING THE MANDATORY SB 1383 INSPECTION AND ENFORCEMENT PROGRAM

It was moved by Director Caldwell, seconded by Director LaBella, to direct the Board Secretary to publish the Notice of adoption of the Ordinance establishing the Mandatory SB 1383 Inspection and Enforcement Program.

Motion carried by the following vote:

AYES: Directors Caldwell, LaBella, and Pyka, Vice President Danley,
and President Maggi
NOES: None
ABSENT: None
ABSTAIN: None

5. REPORTS

R-1. DISTRICT MANAGER

District Manager Corona provided updates on the following items:

- Employee Appreciation Luncheon
- Recruitment Contract for the Wastewater Operations Manager

- Municipal Financial Services Rate Study
- Climatec

Vice President Danley and Director LaBella provided feedback on the services offered by Climatec.

R-2. DISTRICT ENGINEER

District Engineer Elliott referenced his report and responded to questions from the Board.

R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-4. ENVIRONMENTAL SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-5. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and there were no questions.

R-6. DISTRICT LEGAL COUNSEL

None

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

Director Danley reported on a construction management contract.

R 8.02 DIRECTOR DAVID P. MAGGI

President Maggi thanked staff for their hard work.

R 8.03 DIRECTOR GREGORY T. PYKA

Director Pyka advised he would miss the October meeting.

R 8.04 DIRECTOR STANLEY R. CALDWELL

None.

R 8.05 DIRECTOR MELODY LABELLA

Director LaBella spoke of an algal bloom and nutrient regulation issue currently affecting Northern California.

The Board proceeded to discuss the tide gate management and its effect on water quality in McNabney and Moorhen Marshes.

6. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT

7. FUTURE BOARD ITEMS

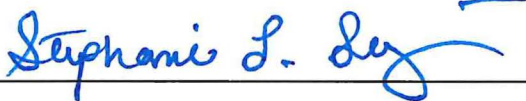
- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None.

8. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON THURSDAY, OCTOBER 13, 2022, AT 6:30 P.M.

President Maggi adjourned the meeting at 7:48 pm



Stephanie L. Seregin, Board Secretary