## MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD MT. VIEW SANITARY DISTRICT NOVEMBER 10, 2022

The District Board of the Mt. View Sanitary District convened a regular session of the Mt. View Sanitary District Board of Directors in a virtual meeting online via Zoom at:

https://us02web.zoom.us/meeting/register/tZcudeuqpz0uHd2OPeC8XhKomJYtEjDCoBsQ

on November 10, 2022, at 6:30 p.m.

## 1. ROLL CALL OF DIRECTORS

PRESENT:	Directors Melody LaBella, and Gregory T. Pyka, Vice President
	Brian A. Danley, and President David P. Maggi
ABSENT:	Director Stanley R. Caldwell
Also Present:	STAFF – District Manager Lilia M. Corona, District Engineer Chris
	D. Elliott, Administrative Services Manager Denise D. Gray,
	Environmental Services Manager Stacey Ambrose, Board
	Secretary Stephanie L. Seregin, and District Legal Counsel J.
	Daniel Adams
PUBLIC:	Bryce Rojas of Cropper Rowe, LLP

2. PUBLIC COMMENT

None

- 3. CONSENT CALENDAR
  - A. APPROVE THE MINUTES OF THE OCTOBER 13, 2022 REGULAR BOARD MEETING
  - B. RATIFY APPROVAL OF GENERAL FUND 3409 VOIDED CHECK NUMBER 60075 DATED SEPTEMBER 28, 2022
  - C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60076 THROUGH 60116 DATED OCTOBER 4, 2022
  - D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60117 THROUGH 60162 DATED OCTOBER 18, 2022

- E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 682 DATED OCTOBER 18, 2022
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3110 THROUGH 3113 DATED OCTOBER 4, 2022)
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3114 THROUGH 3115 DATED OCTOBER 18, 2022

It was moved by Director LaBella, seconded by Director Pyka, to approve Consent Calendar Items 3A to 3G.

Motion carried by the following vote:

AYES:	Directors LaBella, and Pyka, Vice President Danley, and
	President Maggi
NOES:	None
ABSENT:	Director Caldwell
ABSTAIN:	None

## 4. NEW BUSINESS

## A. FISCAL YEAR 2021-2022 FINANCIAL AUDIT

1. REPORT STAFF

Administrative Services Manager Gray introduced Bryce Rojas of Cropper Rowe, LLP, who presented the Fiscal Year 2021-2022 Financial Audit to the Board of Directors.

Mr. Rojas was thanked for his presentation and then left the meeting.

- 2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE FISCAL YEAR 2021-2022 FINANCIAL AUDIT REPORT
- 3. DIRECT THE DISTRICT MANAGER TO MAKE THE REPORT AVAILABLE TO THE PUBLIC ON THE DISTRICT WEBSITE

It was moved by Vice President Danley, seconded by Director Pyka, to adopt a motion accepting the Fiscal Year 2021-2022 Financial Audit Report and; direct the District Manager to make the report available to the public on the District website. Motion carried by the following vote:

AYES:	Directors LaBella, and Pyka, Vice President Danley, and
	President Maggi
NOES:	None
ABSENT:	Director Caldwell
ABSTAIN:	None

## B. CENTRAL SAN SOURCE CONTROL AND POLLUTION PREVENTION SUPPORT CONTRACT

1. REPORT FROM STAFF

Environmental Services Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE AMENDMENT TO THE SOURCE CONTROL AND POLLUTION PREVENTION SUPPORT SERVICES AGREEMENT BETWEEN MT. VIEW SANITARY DISTRICT AND CENTRAL SAN, EXTENDING THE EXPIRATION DATE TO JUNE 30, 2025, AND MODIFYING SECTION 6A (FINANCIAL) TO INCORPORATE THE FY22-23 OVERHEAD MULTIPLIER, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AMENDMENT

It was moved by Director Pyka, seconded by President Maggi, to adopt a motion approving the Amendment to the Source Control and Pollution Prevention Support Services Agreement between Mt. View Sanitary District and Central San, extending the expiration date to June 30, 2025, and modifying section 6A(financial) to incorporate the FY22-23 overhead multiplier, and authorizing the Board President to execute the Amendment.

Motion carried by the following vote:

- AYES: Director Pyka, Vice President Danley, and President Maggi
- NOES: None
- ABSENT: Director Caldwell
- ABSTAIN: Directors LaBella

# C. CONSIDERATION OF SURPLUS EQUIPMENT

1. REPORT FROM STAFF

District Manager Corona reported. Ms. Corona advised the Board the District Employee withdrew his request for the bestowment of the boneyard trailer, so Item 3 is to consider adoption of a motion declaring the entire boneyard as surplus property and dispose of it according to District Code 2.12.

- 2. CONSIDER ADOPTION OF A MOTION DECLARING THE FOLLOWING EQUIPMENT AS SURPLUS PROPERTY AND DIRECTING DISTRICT STAFF TO DISPOSE OF IT PER DISTRICT CODE SECTION 2.12.
  - a) 1984 FORD DUMP TRUCK
  - b) 1996 GMC SAFARI VAN,
  - c) 1996 GEHL TURBO SKID STEER UNIT,
  - d) 1996 MQ WISPERWATT TRAILER MOUNTED GENERATOR,
  - e) 1996 GMC 1-TON TRUCK,
  - f) 1998 VACTOR UNIT
  - g) 6-ICH DIESEL POWERED GORMAN RUPP TRASH PUMP

It was moved by Director Pyka, seconded by Director LaBella, to adopt a motion declaring the identified equipment as surplus property and directing District staff to dispose of it per District Code Section 2.12.

Motion carried by the following vote:

AYES:	Directors LaBella, and Pyka, Vice President Danley, and
	President Maggi
NOES:	None
ABSENT:	Director Caldwell
ABSTAIN:	None

3. CONSIDER ADOPTION OF A MOTION DECLARING THE BONEYARD TRAILER AS SURPLUS PROPERTY AND APPROVING THE BESTOWMENT TO A DISTRICT EMPLOYEE It was moved by Director LaBella, seconded by Director Pyka, to adopt a motion declaring the entire boneyard as surplus property and to dispose of it according to District Code 2.12.

Motion carried by the following vote:

AYES:	Directors LaBella, and Pyka, Vice President Danley, and
	President Maggi
NOES:	None
ABSENT:	Director Caldwell
ABSTAIN:	None

## D. VIRTUAL MEETINGS

1. REPORT FROM STAFF

District Legal Counsel Adams reported.

2. CONSIDER ADOPTION OF RESOLUTION 1569-2022 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS

It was moved by Director LaBella, seconded by Director Pyka, to adopt Resolution No. 1569-2022 authorizing the District to continue to conduct virtual Board and Committee Meetings.

Motion carried by the following vote:

AYES:	Directors LaBella, and Pyka, and President Maggi
NOES:	Vice President Danley
ABSENT:	Director Caldwell
ABSTAIN:	None

#### 5. <u>REPORTS</u>

R-1. DISTRICT MANAGER

District Manager Corona reported on the following items:

Regional Water Quality Control Board Conditional Settlement
Agreement

- Collections Lead Keith Raynor acquired National Association of Sewer Service Companies (NASSCO) certification Certification
- Operator Cole Woods obtained his Class B License
- Performance Metrics
- State Revolving Fund funding

Ms. Corona then responded to questions from the Board.

#### R-2. DISTRICT ENGINEER

His written report was referenced, and he responded to questions.

R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-4. ENVIRONMENTAL SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-5. WASTEWATER OPERATIONS SUPERVISOR'S

The written report was referenced, and there were no questions.

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams reported on the following items:

- CVRA
- Virtual Meetings
- R-7. BOARD SECRETARY

None

- R-8. DIRECTORS
  - R 8.01 DIRECTOR BRIAN A. DANLEY None
  - R 8.02 DIRECTOR DAVID P. MAGGI

President Maggi had nothing to report but expressed his thanks to staff for their hard work.

R 8.03 DIRECTOR GREGORY T. PYKA None

- R 8.04 DIRECTOR STANLEY R. CALDWELL Absent
- R 8.05 DIRECTOR MELODY LABELLA None
- 6. <u>COMMUNICATIONS</u>
  - A. BANK OF THE WEST MONTHLY STATEMENT B. LAIF MONTHLY STATEMENT
- 7. FUTURE BOARD ITEMS
  - A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

Staff was advised to look into the State Air Resources Control Board's "Advanced Clean Fleets" regulation, which will require public agencies to begin electrifying their vehicle fleets. By 2024, 50% of all new medium and heavy-duty fleet vehicle purchases must be electric and by 2027, 100% of all new mediumand heavy-duty fleet vehicle purchases must be electric.

- 8. ADJOURNMENT
  - A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON THURSDAY, DECEMBER 8, 2022, AT 6:30 P.M.

President Maggi adjourned the meeting at 7:38 pm

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Stephanie L. Seregin, Board Secretary