

Electronic Communication to and from the Board

B-140

PURPOSE: This policy establishes the proper procedures for communication with Board Members.

B-140-10 Primary Communication. Written communication between the District Office Staff and Board Members away from the District shall be by e-mail using the Director's official District email address except that other effective means may be used so long as the communication is clearly identified as "Official District Business". In general, it is expected that Board members shall communicate with the District via email when out of the District office using the Director's official District email account. When communicating regarding District business in writing, Board members should generally refrain from using their private email accounts or any other method of communication any communication method and should avoid any communication that could result in the appearance of a serial meeting.

B-140-20 Provision for Communications. The District may provide appropriate and necessary equipment and/or services to allow for reasonable communications with the District by Board members.