



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

JULY 11, 2024, 3:30 PM PACIFIC TIME  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." The time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for the purpose of public comment, question or input may request so through the Board President*

- A. [APPROVE THE MINUTES OF THE JUNE 13, 2024, REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62027 THROUGH 62079 DATED JUNE 11, 2024](#) *(See purchase journal following this item in packet for details.)*
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62080 THROUGH 62118 DATED JUNE 25, 2024](#) *(See purchase journal following this item in packet for details.)*
- D. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 715 THROUGH 716 DATED JUNE 11, 2024](#) *(See purchase journal following this item in packet for details.)*
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3227 THROUGH 3229 DATED JUNE 11, 2024](#) *(See purchase journal following this item in the packet for details.)*

- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3230 DATED JUNE 25, 2024 (See purchase journal following this item in the packet for details.)
- G. GARDENS AT HEATHER FARM TASK ORDER NO. 2 TO AGREEMENT 23-0004

#### 4. CONTINUED PUBLIC HEARING

##### A. COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2024-25 WITH THE GENERAL TAXES

1. RECEIVE REPORT FROM STAFF
2. RESUME THE PUBLIC HEARING
  - a. RESUME THE CONTINUED PUBLIC HEARING
  - b. RECEIVE PUBLIC TESTIMONY
  - c. CLOSE PUBLIC HEARING
3. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_-2024, OVERRULLING OBJECTIONS, ADOPTING THE REPORT OF THE GENERAL MANAGER, AND ORDERING THE COLLECTION OF SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2024-2025 IN THE SAME MANNER, BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES.

#### 5. NEW BUSINESS

##### A. FINALIZE THE SALE OF CLEAR CHANNEL BILLBOARD LEASES AND EASEMENT TO VERTICAL BRIDGE

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION \_\_\_\_\_ - 2024 AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE BILLBOARD EASEMENT AND ASSIGNMENT AGREEMENT AND CLOSING DOCUMENTS WITH VERTICAL BRIDGE FOR THE SALE OF AN EASEMENT AND THE BILLBOARD LEASES ON THE MT. VIEW SANITARY DISTRICT PROPERTY AT 3800 ARTHUR RD., MARTINEZ, CA.

**B. LYSTEK MEMORANDUM OF UNDERSTANDING AMENDMENT FOR BIOSOLIDS**

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE 2<sup>ND</sup> AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN MT. VIEW SANITARY DISTRICT AND LYTEK INTERNATIONAL LIMITED (LYSTEK) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE DOCUMENT.

**C. DISBANDING OF GENERAL MANAGER CONTRACT NEGOTIATORS**

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION FINDING THAT THE GENERAL MANAGER CONTRACT NEGOTIATORS HAVE FULFILLED THEIR PURPOSE AND THAT THE NEGOTIATORS BE DISBANDED.

**D. ANNUAL REVIEW OF DISTRICT POSITIONS AND SUCCESSION**

1. RECEIVE REPORT FROM STAFF
2. ADOPT A MOTION APPROVING THE SUCCESSION PLAN

**E. VIOLENCE AND HARASSMENT POLICY**

1. RECEIVE REPORT FROM STAFF
2. PROVIDE DIRECTION, AS NECESSARY

6. REPORTS

- R-1. GENERAL MANAGER
- R-2. DEPUTY GENERAL MANAGER
- R-3. DISTRICT ENGINEER
- R-4. CFO/ADMINISTRATIVE SERVICES MANAGER

R-5. [WASTEWATER OPERATIONS MANAGER](#)

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 PRESIDENT JULIA HALSNE

R 8.02 DIRECTOR BRIAN A. DANLEY

R 8.03 DIRECTOR DAVID P. MAGGI

R 8.04 DIRECTOR GREGORY T. PYKA

R 8.05 DIRECTOR JARED RUDELL

7. [COMMUNICATIONS](#)

A. [BMO MONTHLY STATEMENT](#)

B. [LAIF QUARTERLY STATEMENT](#)

C. [UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS](#)

8. [FUTURE BOARD ITEMS](#)

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. [ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION](#) ([SEE SEPARATE AGENDA](#))

10. [RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING](#)

11. [CLOSED SESSION](#)

A. REAL PROPERTY NEGOTIATIONS-NEGOTIATORS: CHRIS ELLIOTT AND J. DANIEL ADAMS, PROPERTY: 888 HOWE ROAD, MARTINEZ CA, OWNER BARRY THOMPSON

B. REPORTS OUT OF CLOSED SESSION

12. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, AUGUST 8, 2024, At 3:30 P.M.