

MINUTES OF THE REGULAR MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT  
MARCH 10, 2022

The District Board of the Mt. View Sanitary District convened a regular session of the Mt. View Sanitary District Board of Directors in a virtual meeting online via Zoom at [https://us02web.zoom.us/meeting/register/tZcsdumopzwrHdZtmAb-m3hVGIk368dt62a0](https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZcsdumopzwrHdZtmAb-m3hVGIk368dt62a0) on March 10, 2022, at 6:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Stanley R. Caldwell, Gregory T. Pyka, and Melody LaBella, Vice President Brian A. Danley, and President David P. Maggi

ABSENT: None

Also Present: STAFF –District Manager Lilia M. Corona, District Engineer Chris D. Elliott, Associate Engineer Ruby Vicencio, CFO/Administrative Services Manager Denise D. Gray, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams

PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE FEBRUARY 10, 2022 REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59223 THROUGH 59270 DATED FEBRUARY 8, 2022
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59271 THROUGH 59307 DATED FEBRUARY 22, 2022
- D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 669 DATED FEBRUARY 8, 2022

- E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 670 DATED FEBRUARY 22, 2022
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3066 THROUGH 3067 DATED FEBRUARY 8, 2022
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3068 THROUGH 3070 DATED FEBRUARY 22, 2022

Director LaBella advised staff that Item 3B includes an accounts payable item to Central Contra Costa Sanitary District; considering Central Contra Costa Sanitary District is her employer, she views this as a conflict of interest and will abstain on Item 3B.

It was moved by Director LaBella, seconded by President Maggi, to approve Consent Calendar Items 3A to 3G, excluding Item 3B.

Motion carried by the following vote:

|          |   |
|----------|---|
| AYES:    | Directors Caldwell, LaBella, and Pyka, Vice President Danley, and President Maggi |
| NOES:    | None  |
| ABSENT:  | None  |
| ABSTAIN: | None  |

It was moved by Vice President Danley, seconded by Director Pyka, to approve Consent Calendar Item 3B.

Motion carried by the following vote:

|          |  |
|----------|--|
| AYES:    | Directors Caldwell, and Pyka, Vice President Danley, and President Maggi |
| NOES:    | None   |
| ABSENT:  | None   |
| ABSTAIN: | Director LaBella   |

#### 4. NEW BUSINESS

##### **A. CALL FOR PUBLIC HEARING - DISTRICT CHARGES AND FEES FOR FISCAL YEAR 2022-2023**

###### 1. REPORT FROM STAFF

Administrative Services Manager Gray reported District Manager Corona is recommending the Board of Directors confirm the previously approved increase in Sewer Service Charges as presented for Fiscal Year 2022-2023 and increase other fees and charges of the District by the District Inflation Factor of 3.211%.

Any change in charges and fees will be effective July 1, 2022. To ensure an effective date of July 1, the Board of Directors must take action in order to provide the ratepayers with at least 45 days prior notice.

Staff's recommendation is to call for the public hearing and take action on the Fiscal Year 2022-2023 District rates and charges and direct the timely publication of the notice of public hearing.

2. CONSIDER ADOPTION OF A MOTION CONFIRMING THE PREVIOUSLY APPROVED INCREASE IN SEWER SERVICE CHARGES AS PRESENTED FOR FISCAL YEAR 2022-2023 AND INTENT TO INCREASE OTHER FEES AND CHARGES OF THE DISTRICT BY THE DISTRICT INFLATION FACTOR OF 3.211%
3. BY CONSENSUS, DIRECT STAFF TO PREPARE THE DOCUMENTATION, CALL FOR A PUBLIC HEARING ON APRIL 14, 2022, AND FOLLOW THE REQUIRED PROCEDURES NECESSARY FOR THE BOARD OF DIRECTORS TO CONSIDER ADOPTION OF THE PREVIOUSLY APPROVED INCREASE IN THE RESIDENTIAL DWELLING UNIT SEWER SERVICE CHARGE TO \$814.20 PER YEAR, THE PREVIOUSLY APPROVED APARTMENT-MOBILE HOME UNITS TO \$652.20 PER YEAR, AND UP TO A 3.211 PERCENT INCREASE TO ALL OTHER CHARGES AND FEES OF THE DISTRICT TO BE EFFECTIVE JULY 1, 2022

It was moved by Director Caldwell, seconded by Director Pyka, to adopt a motion confirming the previously approved increase in sewer service charges as presented for Fiscal Year 2022-2023 and intent to increase other fees and charges of the District by the District inflation factor of 3.211%; and, direct staff to prepare the documentation, call for a public hearing and follow the required procedures necessary for the Board of Directors to consider adoption of the previously approved increase in the residential dwelling unit sewer service charge to \$814.20 per year, the previously approved apartment-mobile home units to \$652.20 per year, and up to a 3.211 percent increase to all other charges and fees of the District to be effective July 1, 2022.

Motion carried by the following vote:

|          |   |
|----------|---|
| AYES:    | Directors Caldwell, LaBella, and Pyka, Vice President Danley, and President Maggi |
| NOES:    | None  |
| ABSENT:  | None  |
| ABSTAIN: | None  |

## 5. REPORTS

### R-1. DISTRICT MANAGER

Her written report was referenced, and there were no questions.

### R-2. DISTRICT ENGINEER

District Engineer Elliott responded to the Board's questions regarding District Capitol Improvement Projects.

### R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Administrative Services Manager Gray responded to the Board's questions regarding the District's Sanitary Sewer Charge Reimbursement Assistance Program (SSCRAP).

### R-4. ENVIRONMENTAL SERVICES MANAGER

Her written report was referenced, and there were no questions.

### R-5. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and there were no questions.

### R-6. DISTRICT LEGAL COUNSEL

None

### R-7. BOARD SECRETARY

District Board Secretary Seregin provided a reminder to the Board and Staff that the Conflict of Interest Form 700 is due April 1<sup>st</sup>.

### R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

None

R 8.02 DIRECTOR DAVID P. MAGGI

None

R 8.03 DIRECTOR GREGORY T. PYKA

Director Pyka advised that he will be traveling during next month's Board meeting but will attend via Zoom.

R 8.04 DIRECTOR STANLEY R. CALDWELL

Director Caldwell reported that LAFCO approved MVSD's Upton Road annexation. He also advised that LAFCO will hold combination meetings, both virtual and in-person. The next meeting will be in person.

R 8.05 DIRECTOR MELODY LABELLA

Director LaBella reported she was recently appointed to the Marathon Refinery Community Advisory Panel (CAP) and attended a presentation given by Eco Services on MVSD's Marsh Restoration Project.

6. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT

7. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

8. CLOSED SESSION

At 7:03 p.m., President Maggi announced the below closed session and dismissed Administrative Services Manager Gray and Board Secretary Seregin from the meeting.

A. REAL PROPERTY NEGOTIATIONS - NEGOTIATORS: CHRIS ELLIOTT AND STEVE CASTAELLANO ARWS - PROPERTY: 888 HOWE ROAD, MARTINEZ CA, OWNER BARRY THOMPSON

B. REPORT OUT OF CLOSED SESSION

The Board returned to Open Session at 7:32, and President Maggi reported that "no reportable action was taken".

9. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS AN ADJOURNED SPECIAL MEETING ON SATURDAY, MARCH 12, 2022 AT 8:30 A.M. THE NEXT MEETING IS A FINANCE COMMITTEE MEETING TUESDAY, MARCH 15, 2022 AT 10:00 A.M.

President Maggi adjourned the meeting to Saturday, March 12, 2022, at 8:30 a.m.



---

Stephanie L. Seregin, Board Secretary