

MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
JANUARY 11, 2024

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on January 11, 2024, at 3:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors David P. Maggi, Brian A. Danley, Vice President
Gregory T. Pyka, and President Julia R. Halsne

ABSENT: None

Also Present: STAFF – General Manager Lilia M. Corona, District Engineer
Chris D. Elliott, Board Secretary Stephanie L. Seregin, Board
Secretary Pro Tem Pam Christopher, and District Legal
Counsel J. Daniel Adams

PUBLIC: Amber Brandhagen of NAI Global Wireless

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE NOVEMBER 15, 2023, SPECIAL BOARD MEETING
- B. APPROVE THE MINUTES OF THE NOVEMBER 29, 2023, SPECIAL BOARD MEETING
- C. APPROVE THE MINUTES OF THE DECEMBER 14, 2023, REGULAR BOARD MEETING
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61478 THROUGH 61521 DATED DECEMBER 12, 2023
- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61522 THROUGH 61551 DATED DECEMBER 21 2023
- F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 706 THROUGH 707 DATED DECEMBER 12, 2023
- G. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 708 DATED DECEMBER 21, 2023

- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3202 THROUGH 3205 DATED DECEMBER 12, 2023
- I. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3206 DATED DECEMBER 21, 2023

It was moved by Director Danley, seconded by Vice President Pyka, to approve Consent Calendar Items 3A to 3I.

Motion carried by the following vote:

AYES:	Directors Maggi, and Danley, Vice President Pyka, and President Halsne
NOES:	None
ABSENT:	None
ABSTAIN:	None

General Manager Corona requested the Board take New Business Item 4B out of turn to accommodate consultant Amber Brandhagen of NAI Global Wireless. The Board agreed and proceeded to Item 4B.

4. NEW BUSINESS

B. RESULTS OF THE PUBLIC BID FOR DISTRICT LEASES

1. RECEIVE REPORT FROM STAFF.

General Manager Corona reported.

Amber Brandhagen of NAI Global Wireless provided a report to the Board on the lease bids. District Legal Counsel Adams requested Ms. Brandhagen provide him with the letters of intent she has received thus far for the sale of our cell tower leases for his review.

Ms. Brandhagen fielded questions from the Board and then left the meeting.

A. APPOINTMENT OF STANDING COMMITTEES AND ALTERNATES

1. REPORT FROM STAFF

General Manager Corona reported.

2. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTMENTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:
 - a) PLANNING COMMITTEE
 - b) ORDINANCE COMMITTEE
 - c) PERSONNEL COMMITTEE
 - d) FINANCE COMMITTEE
 - e) PUBLIC INFORMATION COMMITTEE

President Halsne inquired as to whether anyone desired to change committees. There were no requests for changes. President Halsne declared that the Committee assignments for each Committee for 2024 would remain the same as in 2023.

3. ADOPT A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS.

It was moved by Vice President Pyka, seconded by Director Danley, to adopt a motion confirming the Board President's appointments.

4. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW.

President Halsne directed the Board Secretary to post Fair Political Practice Commission Form 806 to the District website as required by state law.

C. BOARD VACANCY

1. REPORT FROM STAFF

District Legal Counsel Adams reported.

2. DIRECT STAFF TO PUBLISH THE VACANCY FOR AREA 1 ON THE DISTRICT'S WEBSITE AND INVITE APPLICATIONS.
3. PROVIDE DIRECTION TO PLACE THE APPOINTMENT OF A DIRECTOR FOR AREA 1 ON THE FEBRUARY 8, 2024 REGULAR BOARD MEETING AGENDA AND INVITE CANDIDATE(S) TO ATTEND.

By consensus, the Board directed staff to publish the vacancy for Area 1 on the District's website and invite applications; and, to place the appointment of a Director for Area 1 on the February 8, 2024, regular Board meeting agenda and invite candidate(s) to attend.

5. REPORTS

R-1. GENERAL MANAGER

General Manager Corona reported on the following items:

- Republic Services Update
- Vacation Schedule
- Central San Request for Proposals
- Municipal Service Review status

R-2. DEPUTY GENERAL MANAGER

General Manager Corona responded to questions regarding the Water Quality Enforcement Policy and the Local Hazard Mitigation Plan.

R-3. DISTRICT ENGINEER

His written report was referenced, and he responded to questions.

R-4. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-5. WASTEWATER OPERATIONS MANAGER

General Manager Corona responded to questions regarding magnesium hydroxide.

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams reported he continues to monitor the River Watch item and will provide updates as they become available. He then advised the Board that after Agenda Item #7 is addressed, Board Secretary Seregin and Board Secretary Pro Tem Christopher should be excused for the Closed Session Item.

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 PRESIDENT JULIA R. HALSNE

None

R 8.02 VICE PRESIDENT GREGORY T. PYKA

None

R 8.03 DIRECTOR DAVID P. MAGGI

None

R 8.04 DIRECTOR BRIAN A. DANLEY

Director Danley advised he is attending the CASA Winter Conference January 24-26.

6. COMMUNICATIONS

A. BMOQ MONTHLY STATEMENT

B. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

President Halsne inquired about Board member conference attendance procedures and coordination.

8. CLOSED SESSION

President Halsne announced the Closed Session and excused Secretary Seregin and Secretary Pro Tem Christopher, and the Board entered into closed session at 4:29 p.m.

A. REAL PROPERTY NEGOTIATIONS-NEGOTIATORS: CHRIS ELLIOTT AND STEVE CASTELLANO ARWS-PROPERTY: 888 HOWE ROAD, MARTINEZ CA, OWNER: BARRY THOMPSON

B. REPORTS OUT OF CLOSED SESSION

The Board returned to Open Session at 4:44 p.m., and President Halsne reported that "No reportable action was taken."

9. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 8, 2024, AT 3:30 P.M.

President Halsne adjourned the meeting at 4:45 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, February 8, 2024, at 3:30 p.m.

A handwritten signature in cursive script that reads "Stephanie L. Seregin". The signature is written in black ink and is positioned above a horizontal line.

Stephanie L. Seregin, Board Secretary