

MINUTES OF THE REGULAR MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT  
NOVEMBER 9, 2023

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on November 9, 2023, at 6:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors David P. Maggi, Gregory T. Pyka, Vice President Julia R. Halsne, and President Brian A. Danley

ABSENT: None

Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, CFO/Administrative Services Manager Denise D. Gray, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams

PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE OCTOBER 7, 2023, SPECIAL BOARD MEETING
- B. APPROVE THE MINUTES OF THE OCTOBER 12, 2023, REGULAR BOARD MEETING
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61290 THROUGH 61327 DATED OCTOBER 3, 2023
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61328 THROUGH 61356 DATED OCTOBER 24, 2023
- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61357 THROUGH 61397 DATED OCTOBER 31, 2023
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3193 DATED OCTOBER 3, 2023

- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3194 THROUGH 3195 DATED OCTOBER 24, 2023
- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3196 THROUGH 3200 DATED OCTOBER 31, 2023

It was moved by Vice President Halsne, seconded by Director Maggi, to approve Consent Calendar Items 3A to 3H.

Motion carried by the following vote:

AYES:	Directors Maggi, Pyka, Vice President Halsne, and President Danley
NOES:	None
ABSENT:	None
ABSTAIN:	None

#### 4. PUBLIC HEARING

##### **A. BOARD MEMBER ELECTION BOUNDARIES**

###### 1. REPORT FROM STAFF

District Legal Counsel Adams reported.

###### 2. CONDUCT PUBLIC HEARING

###### a) OPEN PUBLIC HEARING

President Danley opened the Public Hearing.

###### b) RECEIVE PUBLIC COMMENT

There was no public testimony.

###### c) CLOSE PUBLIC HEARING

President Danley closed the Public Hearing.

###### 3. PROVIDE BOARD MEMBER AVAILABILITY FOR MEETINGS TO COMPLETE THE PROCESS

By consensus, the following Public Hearings were scheduled: November 15, 2023, at 4:00 p.m., November 29, 2023 at 4:00 p.m. and December 14, 2023 at 3:30 p.m.

**B. CHANGE REGULAR BOARD MEETING TIME FROM 6:30 PM TO 3:30 PM**

1. REPORT FROM STAFF

General Manager Corona reported.

2. CONDUCT PUBLIC HEARING

a) OPEN PUBLIC HEARING

President Danley opened the Public Hearing.

b) RECEIVE PUBLIC COMMENT

There was no public testimony.

c) CLOSE PUBLIC HEARING

President Danley closed the Public Hearing.

3. CONSIDER ADOPTION OF ORDINANCE NO. 2023-141 ADOPTING GENERAL REGULATION NO. 141 TO CHANGE THE REGULAR BOARD MEETING TIME FROM 6:30 PM TO 3:30 PM TO BE EFFECTIVE DECEMBER 14, 2023

4. CONSIDER ADOPTION OF A MOTION TO APPROVE THE RECOMMENDED REDLINED CHANGES TO BOARD POLICY B-50

It was moved by Director Pyka, seconded by Vice President Halsne, to adopt Ordinance No. 2023-141, adopting General Regulation No. 141 to change the Regular Board meeting time from 6:30 pm to 3:30 pm to be effective December 14, 2023; and, adopt a motion to approve the recommended redlined changes to Board Policy B-50.

Motion carried by the following vote:

AYES: Directors Maggi, Pyka, Vice President Halsne, and President Danley  
NOES: None

ABSENT: None  
ABSTAIN: None

5. NEW BUSINESS

**A. FISCAL YEAR 2023-2024 – 1<sup>ST</sup> QUARTER BUDGET REPORT**

1. REPORT FROM STAFF

CFO/Administrative Services Manager Gray reported.

2. PROVIDE DIRECTION

The Board thanked CFO/Administrative Services Manager Gray for her presentation and told her to keep up the good work.

**B. NAI GLOBAL WIRELESS PROPOSAL TO MANAGE THE PUBLIC BID FOR CELL TOWER LEASES**

1. REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE NAI GLOBAL WIRELESS PROPOSAL TO MANAGE THE PUBLIC BID FOR PURCHASE OF THREE CELL TOWER LEASES, INCLUDING VERIZON WIRELESS, T-MOBILE, AND AT&T

3. PROVIDE DIRECTION TO STAFF TO PREPARE A CONTRACT TO BE EXECUTED BY THE BOARD PRESIDENT AND NAI GLOBAL WIRELESS

It was moved by Director Pyka, seconded by Director Maggi, to adopt a motion approving the NAI Global Wireless proposal to manage the public bid for purchase of three cell tower leases, including Verizon Wireless, T-mobile, and AT&T; and, directed staff to prepare a contract to be executed by the Board President and NAI Global Wireless.

Motion carried by the following vote:

AYES: Directors Maggi, Pyka, Vice President Halsne, and President Danley

NOES: None  
ABSENT: None  
ABSTAIN: None

**C. POLICY REVISIONS FOR WORK SCHEDULES, OVERTIME, TIMEKEEPING, DRUG AND ALCOHOL-FREE WORKPLACE, AND ADDITION OF STANDARDS OF CONDUCT**

President Danley reported District Engineer Elliott would like to comment on this item.

1. REPORT FROM STAFF

General Manager Corona reported.

District Engineer Elliott provided comments.

2. PROVIDE DIRECTION

General Manager Corona reported that since no action was listed on the agenda, this item will be presented to the Board in December for action.

6. REPORTS

R-1. GENERAL MANAGER

General Manager Corona reported Central San sent a draft RFP and suggested scheduling an Ad Hoc Committee Meeting for review and comments.

R-2. DEPUTY GENERAL MANAGER

Deputy General Manager Ambrose reported that MVSD participated in a Trunk-or-Treat event held in downtown Martinez on October 28<sup>th</sup>.

R-3. DISTRICT ENGINEER

His written report was referenced, and there were no questions.

R-4. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

## R-5. WASTEWATER OPERATIONS MANAGER

Deputy General Manager Ambrose responded to questions regarding the revenue from MVSD's surplus items.

## R-6. DISTRICT LEGAL COUNSEL

Counselor Adams advised the Board that after Item #8 is addressed, all staff should be dismissed except for himself, General Manager Corona, Deputy General Manager Ambrose, and District Engineer Elliott for the Closed Session Item.

## R-7. BOARD SECRETARY

Secretary Seregin reported on the following items:

- Signatures required for Ordinance 2023-141
- Board Member Vacation Updates
- Prospective Board member Jared Ruddell

## R-8. DIRECTORS

### R 8.01 PRESIDENT BRIAN A. DANLEY

President Danley reported on his attendance at the American Public Works Conference and Artificial Intelligence's role in the future of wastewater.

### R 8.02 DIRECTOR JULIA R. HALSNE

Director Haslne reported on her attendance at the Special District Leadership Foundation Conference.

### R 8.03 DIRECTOR DAVID P. MAGGI

None

### R 8.04 DIRECTOR GREGORY T. PYKA

Director Pyka provided an update to his vacation schedule.

## 7. COMMUNICATIONS

- A. LAIF MONTHLY STATEMENT
- B. BANK OF THE WEST MONTHLY STATEMENT
- C. BMOQ MONTHLY STATEMENT

D. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

President Danley announced the closed session and dismissed Administrative Services Manager Gray and Secretary Seregin and the Board entered into closed session at 8:03 p.m.

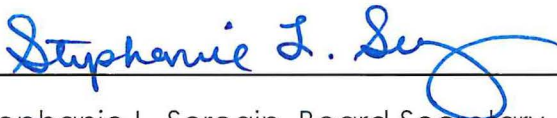
9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL– ANTICIPATED LITIGATION INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (c) OF GOVERNMENT CODE SECTION 54956.9 (one case)

The Board of Directors came out of closed session at 8:19 pm, and President Danley reported that no reportable action was taken.

10. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 14, 2023, AT 6:30 P.M.

President Danley adjourned the meeting at 8:20 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, December 14, 2023, at 3:30 p.m.



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Stephanie L. Seregin, Board Secretary