

By consensus, the Board determined the District will continue virtually meeting through February 11, 2023.

3. CONSIDER ADOPTION OF RESOLUTION NO. 1571-2023 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS.

It was moved by Director LaBella, seconded by Director Pyka, to adopt Resolution No. 1571-2023, authorizing the District to continue to conduct virtual Board and Committee Meetings.

Motion carried by the following vote:

AYES:	Directors LaBella, Maggi, and Pyka, and President Danley
NOES:	None
ABSENT:	Vice President Caldwell
ABSTAIN:	None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE DECEMBER 8, 2022 REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60285 THROUGH 60332 DATED DECEMBER 13, 2022
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60333 THROUGH 60361 DATED DECEMBER 22, 2022
- D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 684 THROUGH 685 DATED DECEMBER 13, 2022
- E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 686 DATED DECEMBER 22, 2022
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3123 THROUGH 3125 DATED DECEMBER 13, 2022
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3126 THROUGH 3128 DATED DECEMBER 22, 2022

It was moved by Director LaBella, seconded by Director Pyka, to approve Consent Calendar Items 3A to 3G.

Motion carried by the following vote:

AYES:	Directors LaBella, Maggi, and Pyka, and President Danley
NOES:	None
ABSENT:	Vice President Caldwell
ABSTAIN:	None

4. CONTINUED PUBLIC HEARING

A. COLLECTION OF UNPOSTED SEWER SERVICE CHARGES

1. REPORT FROM STAFF

District Legal Counsel Adams reported.

2. CONDUCT CONTINUED PUBLIC HEARING

a. RE-OPEN CONTINUED PUBLIC HEARING

President Danley re-opened the Public Hearing.

b. RECEIVE PUBLIC TESTIMONY

There was no public testimony.

c. CLOSE PUBLIC HEARING

President Danley closed the Public Hearing.

3. DELIBERATE AND PROVIDE DIRECTION TO STAFF CONCERNING THE COLLECTION OF UNPOSTED SEWER SERVICE CHARGES FOR THE PARCELS IDENTIFIED IN EXHIBIT A FOR FISCAL YEARS 2019-20, 2020-21, AND/OR 2021-22

It was moved by Director Pyka, seconded by Director LaBella, to collect the unposted sewer service charges for the parcels identified in Exhibit A for Fiscal Years 2019-20, 2020-21, and/or 2021-22 on the annual tax roll.

Motion carried by the following vote:

AYES: Directors LaBella, Maggi, and Pyka, and President Danley
NOES: None
ABSENT: Vice President Caldwell
ABSTAIN: None

4. PROVIDE DIRECTION ON STAFF'S RECOMMENDATION THAT MR. CODY THOMPSON'S OBLIGATION BE LIMITED TO THE FY 2021-2022 UNPOSTED CHARGE OF \$740.16 SINCE HE ACQUIRED 1320 VEALE AVE. IN NOVEMBER OF 2021.

It was moved by Director Pyka, seconded by Director LaBella, to adopt a motion that Mr. Cody Thompson's obligation be limited to the FY 2021-2022 unposted charge of \$740.16 since he acquired 1320 Veale Ave. in November of 2021.

Motion carried by the following vote:

AYES: Directors LaBella, Maggi, and Pyka, and President Danley
NOES: None
ABSENT: Vice President Caldwell
ABSTAIN: None

5. NEW BUSINESS

B. APPOINTMENT OF STANDING COMMITTEES AND ALTERNATES

1. REPORT FROM STAFF

General Manager Corona reported.

2. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES

- A. Planning Committee
- B. Ordinance Committee
- C. Personnel Committee
- D. Finance Committee

E. Public Information Committee

President Danley inquired as to whether anyone desired to change committees. There were no requests for changes. President Danley declared that the Committee assignments for each Committee for 2023 would remain the same as in 2022.

3. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS

It was moved by Director Maggi, seconded by Director Pyka, to adopt a motion confirming the Board President's appointments.

Motion carried by the following vote:

AYES:	Directors LaBella, Maggi, and Pyka, and President Danley
NOES:	None
ABSENT:	Vice President Caldwell
ABSTAIN:	None

4. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW

President Danley directed Board Secretary Seregin to post Fair Political Practice Commission Form 806 to the District website as required by state law.

C. SEWER SERVICE CHARGE REFUNDS FOR FIVE (5) PARCELS

1. REPORT FROM STAFF

Associate Engineer Vicencio reported.

2. CONSIDER ADOPTION OF THE FOLLOWING RESOLUTIONS:

- a) RESOLUTION NO. 1572-2023 AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO HEBO LLC OF 2520 AND 2530 PACHECO BLVD. FOR FISCAL YEARS 2019-2020 AND 2020-2021 IN THE AMOUNT OF \$2,576.88.

- b) RESOLUTION NO. 1573-2023 AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO THOMAS & LAURA MAZZA OF 2544 PACHECO BLVD. FOR FISCAL YEARS 2019-2020 AND 2020-2021 IN THE AMOUNT OF \$1,288.44.
- c) RESOLUTION NO. 1574-2023 AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO EQUILON ENTERPRISES, LLC OF 2505 PACHECO BLVD. FOR FISCAL YEAR 2019-2020 IN THE AMOUNT OF \$615.60.
- d) RESOLUTION NO. 1575-2023 AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO MARTINEZ REFINING COMPANY, LLC OF 2505 PACHECO BLVD. FOR FISCAL YEAR 2020-2021 IN THE AMOUNT OF \$672.84.
- e) RESOLUTION NO. 1576-2023 AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO ROBERT & HEATHER FRYMAN OF 780-790 CENTRAL AVE. FOR FISCAL YEAR 2019-2020 IN THE AMOUNT OF \$615.60.
- f) RESOLUTION NO. 1577-2023 AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO ERNESTO MAGANA OF 780-790 CENTRAL AVE. FOR FISCAL YEAR 2020-2021 IN THE AMOUNT OF \$672.84.
- g) RESOLUTION NO. 1578-2023 AUTHORIZING THE GENERAL MANAGER TO MINISTERIALLY REVIEW AND APPROVE REQUESTS TO ISSUE SEWER SERVICE CHARGE REFUNDS.

It was moved by Director LaBella, seconded by President Danley, to adopt a motion approving Resolutions a) through g) approving the Sewer Service Charge refunds for (5) five parcels and authorizing the General Manager to ministerially review and approve requests to issue Sewer Service Charge Refunds.

Motion carried by the following vote:

AYES:	Directors LaBella, Maggi, and Pyka, and President Danley
NOES:	None
ABSENT:	Vice President Caldwell
ABSTAIN:	None

D. DIRECTION FOR RATE STUDY

1. REPORT FROM STAFF

General Manager Corona reported.

2. PROVIDE DIRECTION TO THE GENERAL MANAGER.

By consensus, the Board directed General Manager Corona to complete the Rate Study and take the necessary steps to implement scenario 5 as described in the Staff Report.

E. APPOINTMENT OF BOARD SECRETARY PRO TEM

1. REPORT FROM STAFF

Administrative Services Manager Gray reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1579-2023 APPOINTING THE BOARD SECRETARY PRO TEM

3. CONSIDER ADOPTION OF A MOTION AMENDING AND CONFIRMING SIGNATURE AUTHORITY AS OUTLINED IN EXHIBIT "A" HERETO CONCERNING WARRANTS AND PAYMENT ORDERS AND DIRECTING THE BOARD SECRETARY TO TRANSMIT THE LETTER TO CONTRA COSTA COUNTY AUDITOR-CONTROLLER

It was moved by Director LaBella, seconded by Director Pyka, to adopt Resolution No. 1579-2023 appointing the Board Secretary Pro Tem, and adopt a motion amending and confirming signature authority as outlined in Exhibit "A" hereto concerning warrants and payment orders and directing the Board Secretary to transmit the letter to Contra Costa County Auditor-Controller.

Motion carried by the following vote:

AYES:	Directors LaBella, Maggi, and Pyka, and President Danley
NOES:	None
ABSENT:	Vice President Caldwell
ABSTAIN:	None

6. REPORTS

R-1. GENERAL MANAGER

General Manager Corona reported on the following items:

- Wet Weather issues
- PSWAC Meeting
- Culture Initiative

R-2. DISTRICT ENGINEER

District Engineer Elliott responded to questions from the Board.

R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-4. ENVIRONMENTAL SERVICES MANAGER

The Board provided direction regarding the vandalism letter to the Vine Hill residents.

R-5. WASTEWATER OPERATIONS SUPERVISOR'S

The written report was referenced, and there were no questions.

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams provided the Board with an update on the Pico Neighborhood Association et. al. v. the City of Santa Monica case.

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

None

R 8.02 DIRECTOR DAVID P. MAGGI

Director Maggi informed the Board that he would not attend the February Board of Directors Meeting.

R 8.03 DIRECTOR GREGORY T. PYKA

None

R 8.04 DIRECTOR STANLEY R. CALDWELL

Excused

R 8.05 DIRECTOR MELODY LABELLA

Director LaBella advised the Board she would be attending the CASA Conference. Ms. LaBella advised the Board and staff that she signed up for a Water Reuse Symposium and will be leaving on Saturday, March 4th, and asked if it were possible to reschedule the Strategic Planning Session to the following weekend. Director LaBella also asked General Manager Corona to thank Operations for their hard work during the recent wet weather issues and asked if they could be treated to a meal to show how much we appreciate their hard work.

7. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

9. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON THURSDAY, FEBRUARY 9, 2023, AT 6:30 P.M. THE NEXT SCHEDULED MEETINGS ARE A PLANNING COMMITTEE MEETING ON WEDNESDAY, JANUARY 18, 2023, AT 11:00 A.M. AND A PUBLIC INFORMATION COMMITTEE MEETING ON TUESDAY, JANUARY 31, 2023, AT 10:30 A.M.

President Danley adjourned the meeting at 8:04 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, February 9, 2023, at 6:30 p.m. The next scheduled meetings are a Planning Committee Meeting on Wednesday, January 18, 2023, at 11:00 a.m. and a Public Information Committee Meeting on Tuesday, January 31, 2023, at 10:30 a.m.


Stephanie L. Seregin, Board Secretary