

MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
AUGUST 18, 2022

The District Board of the Mt. View Sanitary District convened a regular session of the Mt. View Sanitary District Board of Directors in a virtual meeting online via Zoom at:

<https://us02web.zoom.us/join/zoom-join?pwd=ZlVfLWpqcjIqHNJOFI4eDAU7qdFL3NAaBLtB>
on August 18, 2022, at 6:33 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Stanley R. Caldwell, and Melody LaBella, Vice President Brian A. Danley, and President David P. Maggi

ABSENT: Director Gregory T. Pyka

Also Present: STAFF –District Manager Lilia M. Corona, District Engineer Chris D. Elliott, Administrative Services Manager Denise D. Gray, Environmental Services Manager Stacey Ambrose, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams

PUBLIC: Susan Hurl, Republic Services

7. NEW BUSINESS

A. VIRTUAL MEETINGS

1. REPORT FROM STAFF

District Legal Counsel Adams reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1563-2022 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS

It was moved by President Maggi, seconded by Vice President Danley, to adopt Resolution No. 1563-2022, authorizing the District to continue to conduct virtual Board and Committee Meetings.

Motion carried by the following vote:

AYES:	Directors Caldwell, and LaBella, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	Director Pyka
ABSTAIN:	None

2. PUBLIC COMMENT

None

3. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION ([SEE SEPARATE AGENDA](#))

The Board adjourned to a meeting of the Board of Directors of the Dorothy M. Sakazaki Environmental Endowment Fund at 6:36 p.m.

4. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

The Board reconvened the regular Mt. View Sanitary District Board Meeting at 6:41 p.m.

5. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE JULY 14, 2022 REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59790 THROUGH 59859 DATED JULY 12, 2022
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59860 THROUGH 59896 DATED JULY 26, 2022

- D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 679 DATED JULY 12, 2022
- E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 680 DATED JULY 26, 2022
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3097 THROUGH 3101 DATED JULY 12, 2022
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3102 DATED JULY 26, 2022

Director LaBella advised staff that Item 5C includes an accounts payable item to Central Contra Costa Sanitary District; considering Central Contra Costa Sanitary District is her employer, she views this as a conflict of interest and will abstain on Item 5C.

It was moved by Director LaBella, seconded by Vice President Danley, to approve Consent Calendar Items 5A to 5G, excluding Item 5C.

Motion carried by the following vote:

AYES:	Directors Caldwell, and LaBella, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	Director Pyka
ABSTAIN:	None

It was moved by President Maggi, seconded by Vice President Danley, to approve Consent Calendar Item 5C.

Motion carried by the following vote:

AYES:	Director Caldwell, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	Director Pyka
ABSTAIN:	Director LaBella

6. PUBLIC HEARING

A. SB 1383 MANDATORY ORDINANCE

1. REPORT FROM STAFF

District Manager Corona reported.

2. CONDUCT PUBLIC HEARING

a. OPEN PUBLIC HEARING

President Maggi opened the Public Hearing.

b. RECEIVE PUBLIC TESTIMONY

There was no public testimony.

c. CLOSE PUBLIC HEARING

President Maggi closed the Public Hearing.

Susan Hurl of Republic Services responded to questions from the Board.

3. CONSIDER ADOPTION OF ORDINANCE NO. 2022-137, PROMULGATING GENERAL REGULATION NO. 137 ADOPTING AND ESTABLISHING THE MANDATORY SB 1383 INSPECTION AND ENFORCEMENT PROGRAM.

It was moved by Director LaBella, seconded by President Maggi, to adopt Ordinance No. 2022-137, Promulgating General Regulation No. 137, adopting and establishing the mandatory SB 1383 inspection and enforcement program.

Motion carried by the following vote:

AYES:	Directors Caldwell, and LaBella, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	Director Pyka
ABSTAIN:	None

7. NEW BUSINESS

B. SIGNATURE AUTHORITY LETTER – CONTRA COSTA COUNTY AUDITOR-CONTROLLER

1. REPORT FROM STAFF

Administrative Services Manager Gray reported.

2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE SIGNATURE AUTHORITY LETTER REFLECTING THE DISTRICT MANAGER, CFO/ADMINISTRATIVE SERVICES MANAGER, BOARD SECRETARY/EXECUTIVE ASSISTANT, AND BOARD MEMBERS' AUTHORITY TO SIGN WARRANTS AND PAYMENT ORDERS ISSUED BY AND ON BEHALF OF MT. VIEW SANITARY DISTRICT AND AUTHORIZING FUTURE BOARD PRESIDENTS TO EXECUTE THE SIGNATURE AUTHORITY LETTER AS NEEDED DUE TO PERSONNEL CHANGES IN THESE DESIGNATED POSITIONS

It was moved by Director Caldwell, seconded by Vice President Danley, to adopt a motion authorizing the Board President to execute the signature authority letter reflecting the District Manager, CFO/Administrative Services Manager, Board Secretary/Executive Assistant, and Board Members' authority to sign warrants and payment orders issued by and on behalf of Mt. View Sanitary District and authorizing future Board Presidents to execute the signature authority letter as needed due to personnel changes in these designated positions.

Motion carried by the following vote:

AYES:	Directors Caldwell, and LaBella, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	Director Pyka
ABSTAIN:	None

C. INTER-FUND TRANSFER FROM FUND 3415 TO FUND 3412 IN THE AMOUNT OF \$5,237,359 FROM THE 2021 INSTALLMENT PURCHASE CONTRACT (2021 IPC) LOAN AND TRANSFER FROM FUND 3412 TO FUND 3409 IN THE AMOUNT OF \$871,133

1. REPORT FROM STAFF

Administrative Services Manager Gray reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1564-2022, AUTHORIZING THE TRANSFER FROM FUND 3415 TO FUND 3412 IN THE AMOUNT OF \$5,237,359 FROM THE 2021 INSTALLMENT PURCHASE CONTRACT (IPC) LOAN; AND, AUTHORIZING THE TRANSFER FROM FUND 3412 TO FUND 3409 IN THE AMOUNT OF \$871,133

It was moved by Director Caldwell, seconded by Vice President Danley, to adopt Resolution No. 1564-2022, authorizing the transfer from Fund 3415 to Fund 3412 in the amount of \$5,237,359 from the 2021 Installment Purchase Contract (IPC) loan; and, authorizing the transfer from Fund 3412 to Fund 3409 in the amount of \$871,133.

Motion carried by the following vote:

AYES:	Directors Caldwell, and LaBella, Vice President Danley, and President Maggi
NOES:	None
ABSENT:	Director Pyka
ABSTAIN:	None

8. REPORTS

R-1. DISTRICT MANAGER

District Manager Corona provided updates on the following:

- WWOM Jeff Greer's resignation
- Grant Funding Activities
- Tide Gate Activities
- Performance Metrics
- Cash Flow Analysis

The Board discussed the different cash flow scenarios presented and proposed the District pursue a shorter-term increase with additional grant funding sought.

R-2. DISTRICT ENGINEER

District Engineer Elliott advised the Board a combined report for the months of July and August will be provided at the September Board meeting.

R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-4. ENVIRONMENTAL SERVICES MANAGER

Her written report was referenced, and there were no questions. However, Director Caldwell did request Ms. Ambrose provide him with a photo of MVSD's Pollution Prevention Billboard for inclusion in the CCSDA Newsletter.

R-5. WASTEWATER OPERATIONS MANAGER

None

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams advised the Board that he would provide an updated report regarding the unposted Sewer Service Charges at the September meeting.

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

Director Danley reported on the following items:

- Aries clean energy
- CASA conference attendance

R 8.02 DIRECTOR DAVID P. MAGGI

None

R 8.03 DIRECTOR GREGORY T. PYKA

Absent

R 8.04 DIRECTOR STANLEY R. CALDWELL

Director Caldwell reported on the following items:

- LAFCO Municipal Services Review
- CSDA Meeting Attendance
- MVSD Elections

R 8.05 DIRECTOR MELODY LABELLA

Director LaBella advised the Board that Aries Clean Energy uses gasification technology and should be very carefully considered. If the District decides to go in that direction, she recommends proceeding cautiously and indicates she would be happy to provide additional information if needed.

9. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT

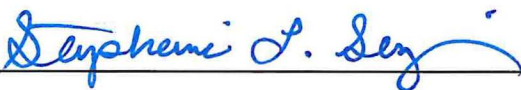
10. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS
None

11. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON THURSDAY, SEPTEMBER 8, 2022 AT 6:30 p.m.

President Maggi adjourned the meeting at 8:84 pm



Stephanie L. Seregin, Board Secretary