



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

APRIL 13, 2023, 06:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60574 THROUGH 60626 DATED MARCH 8, 2023](#) (See purchase journal following this item in packet for details.)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60627 THROUGH 60666 DATED MARCH 21, 2023](#) (See purchase journal following this item in packet for details.)
- C. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3141 THROUGH 3145 DATED MARCH 7, 2023](#) (See purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3146 THROUGH 3147 DATED MARCH 21, 2023](#) (See purchase journal following this item in packet for details.)
- E. [APPROVE THE MINUTES OF THE MARCH 9, 2023, REGULAR BOARD MEETING](#)

4. NEW BUSINESS

A. ACCEPT THE DRAFT 2023 AFFORDABILITY STUDY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE DRAFT 2023 AFFORDABILITY STUDY AS FINAL

5. PUBLIC HEARING

A. PUBLIC HEARING TO CONSIDER INCREASE IN SEWER SERVICE CHARGE FOR FISCAL YEARS 2023-2024 THROUGH 2027-2028

1. REPORT FROM STAFF
2. CONDUCT PUBLIC HEARING
 - A. OPEN PUBLIC HEARING
 - B. RECEIVE PUBLIC COMMENT
 - C. CLOSE PUBLIC HEARING
3. DETERMINE WHETHER A VALID PROTEST EXISTS IN ACCORDANCE WITH CALIFORNIA CONSTITUTION ARTICLE XIII. D. SEC. 6, (2).

And:

4. CONSIDER ADOPTION OF A MOTION APPROVING THE 5-YEAR SEWER SERVICE CHARGE SCHEDULE AS RECOMMENDED IN THE FINAL 2023 SEWER SERVICE CHARGE STUDY DATED March 2023.
5. CONSIDER ADOPTION OF ORDINANCE NO. 2023-140, PROMULGATING GENERAL REGULATION NO. 140, ADOPTING AND ESTABLISHING A 5-YEAR SCHEDULE OF SEWER SERVICE CHARGES FOR FISCAL YEARS 2023-2024 THROUGH 2027-2028

4. NEW BUSINESS

B. FISCAL YEAR 2022-23 FUNDS 3412 AND 3409 BUDGET ADJUSTMENTS

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING THE PROPOSED FISCAL YEAR 2022-23 FUND 3412 BUDGET ADJUSTMENTS FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) IN THE TOTAL INCREASE AMOUNT OF \$424,000.
3. CONSIDER ADOPTION OF A MOTION APPROVING THE PROPOSED FISCAL YEAR 2022-23 FUND 3409 BUDGET ADJUSTMENT FOR THE GEOGRAPHIC INFORMATION SYSTEM (GIS) UPGRADE AND SEWER SERVICE CHARGES TECHNICAL SUPPORT IN THE TOTAL INCREASE AMOUNT OF \$27,000.
4. CONSIDER ADOPTION OF RESOLUTION NO. ____-2023 AUTHORIZING THE TRANSFER OF FUNDS FROM FINANCIAL RESERVES TO THE CAPITAL OUTLAY FUND AND THE OPERATIONS AND MAINTENANCE FUND.

C. ELECTION OF BOARD VICE PRESIDENT AND COMMITTEE APPOINTMENTS

1. REPORT FROM STAFF
2. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING APRIL 13, 2023 (CONDUCTED BY PRESIDENT DANLEY)
 - A. Request Nomination(s)
 - B. Conduct Election or Request Motion appointing the Nominee as Vice President
3. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:
 - A. PLANNING COMMITTEE
 - B. ORDINANCE COMMITTEE
 - C. PERSONNEL COMMITTEE
 - D. FINANCE COMMITTEE
 - E. PUBLIC INFORMATION COMMITTEE
4. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S COMMITTEE APPOINTMENTS.
5. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW.

6. REPORTS

- R-1. [GENERAL MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)

- R-4. [DEPUTY GENERAL MANAGER](#)

- R-5. [WASTEWATER OPERATIONS MANAGER](#)

- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY
- R-8. DIRECTORS
 - R 8.01 PRESIDENT BRIAN A. DANLEY
 - R 8.02 DIRECTOR DAVID P. MAGGI
 - R 8.03 DIRECTOR GREGORY T. PYKA
 - R 8.04 DIRECTOR MELODY LABELLA
 - R 8.05 DIRECTOR JULIA HALSNE

7. COMMUNICATIONS

- A. [BANK OF THE WEST MONTHLY STATEMENT](#)
- B. [LAIF MONTHLY STATEMENT](#)
- C. [LINKS TO PROPOSITION 218 PROTEST LETTERS RECEIVED AS OF 4/3/23:
Submitted+Protest+Letters+Received+Part+1+4.3.23_1054.pdf \(mvsd.org\)
Submitted+Protest+Letters+Received+Part+2+4.3.23_1054.pdf \(mvsd.org\)](#)

8. FUTURE BOARD ITEMS

- A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

9. CLOSED SESSION

- A. PERSONNEL MATTERS – PUBLIC EMPLOYMENT – GOVERNMENT CODE SECTION 54957 - TITLE: GENERAL MANAGER'S ANNUAL EVALUATION

10. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MAY 11, 2023, At 6:30 P.M. THE NEXT SCHEDULED MEETINGS ARE A PUBLIC INFORMATION COMMITTEE MEETING ON TUESDAY, APRIL 18, 2023, AT 10:30 A.M., A PERSONNEL COMMITTEE MEETING ON TUESDAY, APRIL 18, 2023, AT 11:30 A.M. AND A FINANCE COMMITTEE MEETING ON WEDNESDAY, APRIL 26, 2023, AT 3:00 P.M.