



**MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT**

November 14, 2024

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on November 14, 2024, at 3:31 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Brian A. Danley, Jared Ruddell, David P. Maggi, Vice President Gregory T. Pyka, and President Julia R. Halsne

ABSENT: None

Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, Board Secretary Stephanie Seregin, and District Legal Counsel J. Daniel Adams.

PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

A. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62300 THROUGH 62334 DATED SEPTEMBER 3, 2024

B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62335 THROUGH 62376 DATED SEPTEMBER 17, 2024

C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62377 THROUGH 62416 DATED OCTOBER 1, 2024

D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62417 THROUGH 62437 DATED OCTOBER 8, 2024

E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 718 THROUGH 719 DATED SEPTEMBER 3, 2024

F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 720 THROUGH 721 DATED OCTOBER 1, 2024

- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3237 DATED SEPTEMBER 3, 2024
- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3238 THROUGH 3239 DATED SEPTEMBER 17, 2024

It was moved by Vice President Pyka, seconded by Director Danley, to approve Consent Calendar Items 3A to 3H.

Motion carried by the following vote:

AYES:	Directors Danley, Ruddell, Maggi, Vice President Pyka, and President Halsne
NOES:	None
ABSENT:	None
ABSTAIN:	None

4. CONTINUED PUBLIC HEARING

A. FINALIZE THE SALE OF THE BILLBOARD LEASES AND ASSIGN EASEMENT TO ACCELERATE

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONDUCT CONTINUED PUBLIC HEARING

a. OPEN CONTINUED PUBLIC HEARING

President Halsne opened the Public Hearing.

b. RECEIVE PUBLIC TESTIMONY

There was no public testimony.

c. CONTINUE PUBLIC HEARING TO DECEMBER 12, 2024.

President Halsne continued the Public Hearing to the December 12, 2024, Regular Board Meeting.

5. NEW BUSINESS

A. ACCEPTANCE OF SANITARY SEWER MAIN IMPROVEMENTS AND EASEMENTS IN SUBDIVISION 9545, HERITAGE VIEW

1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1609-2024, APPROVING AND ACCEPTING SANITARY SEWER MAIN IMPROVEMENTS IN SUBDIVISION 9545, HERITAGE VIEW.

3. CONSIDER ADOPTION OF RESOLUTION NO. 1610-2024, APPROVING AND ACCEPTING OFFER OF DEDICATION OF PERMANENT SANITARY SEWER EASEMENTS IN SUBDIVISION 9545, HERITAGE VIEW.

It was moved by Director Danley, seconded by Director Maggi, to adopt Resolution No. 1609-2024, approving and accepting sanitary sewer main improvements in Subdivision 9545, Heritage View; and adopt Resolution No. 1610-2024, approving and accepting offer of dedication of permanent sanitary sewer easements in Subdivision 9545, Heritage View

Motion carried by the following vote:

AYES:	Directors Danley, Ruddell, Maggi, Vice President Pyka, and President Halsne
NOES:	None
ABSENT:	None
ABSTAIN:	None

B. ACCEPTANCE OF SANITARY SEWER MAIN IMPROVEMENTS AND EASEMENTS IN SUBDIVISION 9573, 180 MIDHILL ROAD

1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1611-2024, APPROVING AND ACCEPTING SANITARY SEWER MAIN IMPROVEMENTS IN SUBDIVISION 9573, 180 MIDHILL ROAD.

3. CONSIDER ADOPTION OF RESOLUTION NO. 1612-2024, APPROVING AND ACCEPTING OFFER OF DEDICATION OF PERMANENT SANITARY SEWER EASEMENTS IN SUBDIVISION 9573, 180 MIDHILL ROAD.

It was moved by Director Maggi, seconded by Director Danley, to adopt Resolution No. 1611-2024, approving and accepting sanitary sewer main improvements in Subdivision 9573, 180 Midhill Road; and adopt Resolution No. 1612-2024, approving and accepting offer of dedication of permanent sanitary sewer easements in Subdivision 9573, 180 Midhill Road pending submittal of final CCR's.

Motion carried by the following vote:

AYES:	Directors Danley, Ruddell, Maggi, Vice President Pyka, and President Halsne
NOES:	None
ABSENT:	None
ABSTAIN:	None

C. MVSD COMMUNICATION PLAN

1. RECEIVE REPORT FROM STAFF

Deputy General Manager Ambrose reported

2. PROVIDE DIRECTION, IF ANY.

President Halsne commended staff for their great work.

D. PUBLIC ACCESS TO DISTRICT PROPERTY – DISTRICT POLICY 3325

1. RECEIVE REPORT FROM STAFF

Deputy General Manager Ambrose reported

2. CONSIDER ADOPTION OF A MOTION APPROVING THE NEW DISTRICT POLICY #3325, PUBLIC ACCESS TO DISTRICT PROPERTY

It was moved by Vice President Pyka, seconded by President Halsne, to adopt a motion approving the new District Policy #3325, Public Access to District Property.

Motion carried by the following vote:

AYES:	Directors Danley, Ruddell, Maggi, Vice President Pyka, and President Halsne
NOES:	None
ABSENT:	None
ABSTAIN:	None

E. MUIRWOOD APARTMENT'S SEWER - DETERMINE TO BE PUBLIC

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION TO APPROVE THE MUIRWOOD APARTMENT'S AS PUBLIC AND SUBJECT TO MAINTENANCE BY MVSD.

3. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE AND SEND THE MUIRWOOD APARTMENT LETTER.

It was moved by Director Danley, seconded by Director Ruddell, to adopt a motion to approve the Muirwood Apartment's as public and subject to maintenance by MVSD; and adopt a motion authorizing the General Manager to execute and send the Muirwood Apartment letter.

Motion carried by the following vote:

AYES:	Directors Danley, Ruddell, Maggi, Vice President Pyka, and President Halsne
NOES:	None
ABSENT:	None
ABSTAIN:	None

6. REPORTS

R-1. GENERAL MANAGER

General Manager Corona provided updates on the following items:

- Upcoming Vacation
- Feasibility Study

R-2. DEPUTY GENERAL MANAGER

Deputy General Manager Ambrose reported on the following item:

- TSS numbers

R-3. DISTRICT ENGINEER

None

R-4. CFO/ADMINISTRATIVE SERVICES MANAGER

None

R-5. WASTEWATER OPERATIONS MANAGER

None

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams reported he attended the CASA Attorneys' meeting on November 1, 2024.

R-7. BOARD SECRETARY

Secretary Seregin advised she had items for President Halsne to sign.

R-8. DIRECTORS

R 8.01 PRESIDENT JULIA HALSNE

President Halsne advised the Board that she had attended the Special District Leadership Academy conference.

R 8.02 DIRECTOR BRIAN A. DANLEY

Director Danley reported on the following items:

- CASA Winter Conference Attendance
- PFAS's
- Wipes

R 8.03 DIRECTOR DAVID P. MAGGI

None

R 8.04 DIRECTOR GREGORY T. PYKA

Vice President Pyka advised the Board of his attendance at the Special District Leadership Academy conference.

R 8.05 DIRECTOR JARED RUDELL

None

7. COMMUNICATIONS

- A. BMO MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT
- C. LAIF REMITTANCE ADVICE STATEMENT
- D. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

9. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 12, 2024, At 3:30 P.M.

President Halsne adjourned the meeting at 4:25 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, December 12, 2024, at 3:30 p.m.



Stephanie L. Seregin, Board Secretary